



BOVEY TRACEY TOWN COUNCIL

TOWN HALL • BOVEY TRACEY • NEWTON ABBOT • DEVON TQ13 9EG
 Tel: 01626 834217 • E-mail: info@boveytracey.gov.uk • www.boveytracey.gov.uk
 Office hours: 10.30am - 12.30pm Mon. Wed. & Fri.

10th November 2014

Dear Councillor,

You are hereby summoned to attend a meeting of Bovey Tracey Town Council which will be held in the Town Hall, Bovey Tracey on Monday 17th November 2014 at 7.00pm for the purpose of transacting the business as set out on the agenda below.

AGENDA

Interests to be declared: In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

FC.14/37. Apologies for absence:

**Public Participation Session: To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or of those minutes being considered at this meeting and representations by the Community Police Officer and Chaplain to the Town Council (Maximum of 20 minutes).

FC.14/38. Minutes:

To confirm the Minutes of the Town Council meeting held on 22.9.14 (*copy enclosed).

FC.14/39. Recreation, Parks & Property (RP&P) Committee:

To receive the Report of the meeting held on 20.10.14 (*copy enclosed).

FC.14/40. Finance, Resources & General Purposes (FR&GP) Committee:

To receive the Report of the meeting held on 3.11.14, the Financial Statement dated 3.11.14 and the Accounts paid up to 31.10.14(*copies enclosed).

FC.14/41. Planning Committee:

To receive the Reports of the meetings held on 6.10.14, 20.10.14 & 3.11.14 (*copies enclosed).

FC.14/42. The Town Mayor's Interests:

To receive a list of functions and activities attended by the Town Mayor.

***A short adjournment will take place to allow for questions, reports and representations by members present: from the County, District and Town Councillors (maximum 20 minutes).*

FC.14/43. Personnel Policies:

For advance notification and to advise Councillors that the Personnel Committee will be scheduled to consider adopting the following three policies:
Sickness Absence Policy, Equality Policy, Disciplinary and Grievance Policy.

FC.14/44. Community Pilot Libraries:

Following the discussions with Cllr Croad and Ms Eastell and the subsequent receipt of the formal application, Members are now requested to consider submitting an application to DCC for the Town Council to be considered to operate one of the community pilot libraries.

FC.14/45. Electoral Review of Devon:

To note that the Local Government Boundary Commission for England has formally commenced an electoral review of Devon County Council (DCC). The electoral review will recommend new electoral arrangements for DCC. (*Further details and timescales enclosed).

**Copies of any correspondence circulated to Councillors with this agenda, which will be considered at this meeting.*

SIGNED.....



DATE.....

10/11/14.....

M WELLS
TOWN CLERK

BOVEY TRACEY TOWN COUNCIL MEETING HELD IN THE TOWN HALL, BOVEY TRACEY
ON MONDAY 22ND SEPTEMBER 2014 at 7pm.

Present:

The Town Mayor, Cllr E Kelly
The Deputy Town Mayor, Cllr U Arnold

Cllr A Allen	Cllr G J Gribble**/*
Cllr R J Ashby	Cllr Mrs A J Kerswell*
Cllr Mrs D E M Black	Cllr Mrs A M Klinkenberg*
Cllr R A Bray	Cllr S P Leigh
Cllr D K Elphick	Cllr Ms C O Richardson
Cllr M Tregoning	

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Four members of the public
One member of the press.

The meeting was chaired by the Town Mayor, Cllr Kelly.

FC.14/29. Apologies for absence:

Cllr M J Evans (Business commitment)
Rev Kevin Hooke
PCSO Paul Wilson

**Public Participation Session:

Commenced at 7.02pm and finished at 7.15pm. (Report attached)

FC.14/30. Minutes:

The Minutes of the Town Council Meeting held on 7.7.14 (**copy previously circulated*) were confirmed as a true record and duly signed by the Town Mayor.

FC.14/31. Recreation, Parks & Property (RP&P) Committee:

The Report of the meeting held on 21.7.14 (**copy previously circulated*) was received and adopted.

FC.14/32. Finance, Resources & General Purposes (FR&GP) Committee:

The Report of the meeting held on 8.9.14, the Financial Statement dated 8.9.14 and the Accounts paid up to 5.9.14 (**copies previously circulated*) were received and adopted.

FC.14/33. Planning Committee:

The Reports of the meetings held on 21.7.14 & 8.9.14 (**copies previously circulated*) were received and adopted.

FC.14/34. Recess Report 2014:

The Report of the business considered during the Recess Period - July & August 2014 (**copy previously circulated*) was received and adopted.

FC.14/35. The Town Mayor's Interests:

A list of functions and activities attended by the Town Mayor was presented for inclusion in the attached Report.

***A short adjournment took place from 7.20pm to 7.30pm to allow for questions, reports and representations by members present: from the County, District and Town Councillors (Report attached).*

Four members of the public and one member of the press left the meeting at 7.30pm.

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature, the following item FC.14/36 was considered in the absence of the public and press.

FC.14/36. Vacancy for Town Clerk:

Cllr Kelly reported that following the interviews, which took place on 19th September 2014, the Personnel Committee proposed that a conditional offer for the post of Town Clerk be made to Mr Mark Wells.

Resolved:

To accept the proposal of the Personnel Committee to offer the post conditionally to Mr Wells. Cllr Kelly agreed to contact Mr Wells and the unsuccessful candidates. It was further resolved that Councillors involved in the selection process should return all files to the Town Clerk.

The meeting closed at 7.43pm.



Bovey Tracey Town Council

Report of the questions, reports and representations which took place during the adjournments of the Town Council meeting held on Monday 22nd September 2014.

Reports and comments from members of the public:

In the absence of PCSO Paul Wilson a report of Recorded Crime Figures, which occurred in the parish during August, was circulated to all Councillors present. It was noted that:

- a) 15 crimes had been reported during the recent period.
- b) A further 53 other incidents were also reported.
- c) A Police vehicle was damaged on Carnival night.

Mr P Barker referred to the Planning Notices placed on site when planning applications are submitted and enquired who was responsible for their removal.

Mr P Beecher:

- a) Requested clarification regarding the Public Participation sessions at meetings.
- b) Enquired on progress regarding the proposed development of the Old Thatched Inn site.
- c) Enquired about the future use of the community land on Le Molay-Littry Way. It was noted that this item had been discussed at the FR&GP meeting held on 8 September 2014.

Mrs S Woodhouse enquired about a supermarket being built in the town.

Mr J Northcott referred to the recent advertisement for the post of Town Clerk and commented on the increase in hours to a full time position.

Reports from County, District and Town Councillors:

DCC, TDC and Town Cllr Gribble reported on various DCC issues including highway matters. He advised that the future of youth services, care homes for the elderly, libraries and the Surestart family centre at Heathfield was still under discussion. At TDC he had been involved in various Rural Aid projects. He had attended the Nourish Festival. He thanked Mr Westwood, the retiring Town Clerk, for his contribution to Bovey Tracey.

District Cllr Mrs Klinckenberg reported that she had attended regular meetings. She stated that she will refer the enquiry regarding the removal of planning notices to TDC. She had attended the Nourish Festival.

District Cllr Mrs Kerswell also reported that she had attended regular TDC meetings. She had attended the commemoration service for the commencement of World War 1 which had been held at PPT Church. The annual New Park Residents' Fete had been halted due to inclement weather. She had contributed £500.00 from her TDC Councillor's Community Fund towards the start up costs for the Nourish Festival.

Cllr Bray reported that he had attended a Regeneration Committee meeting and the World War 1 commemoration service.

Cllr Allen stated that the organisers of the Nourish Festival had omitted to acknowledge on publicity literature the assistance given by the Town Council. He had assisted members of the Personnel Committee in short listing applicants for interview for the Town Clerk's vacancy. He noted that the Skate Park installation was progressing.

Cllr Ashby reported that he had attended the Exhibition Foundation AGM. He noted that there was an increase in the number of applicants seeking grants.

Cllr Elphick reported that he had been involved in the selection process for a new Town Clerk.

Cllr Leigh reported that he had been involved in the selection process for a new Town Clerk. He had also attended a Regeneration Committee meeting and the Nourish Festival.

The Town Mayor's Engagements:

- 2.8.14 Judging Carnival entries and taking part in the procession.
- 16.8.14 Horticultural Society's Annual Show.
- 25.8.14 New Park fete.



PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 6TH OCTOBER 2014 AT 7.00pm.

Present:

The Town Mayor, Cllr E Kelly
The Deputy Town Mayor, Cllr U Arnold

Cllr A Allen	Cllr G J Gribble**/*
Cllr Mrs D E M Black	Cllr Mrs A J Kerswell*
Cllr R A Bray	Cllr Mrs A M Klinkenberg*
Cllr D K Elphick	Cllr S P Leigh
Cllr M J Evans	Cllr Ms C O Richardson

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Six members of the public

The meeting was chaired by Cllr Bray.

Cllr Gribble declared an interest in PL.14/51 b, e, f, g, h, i & j & PL.14/53.

PL.14/50 Apologies for absence:

Cllr R J Ashby (Personal commitment)
Cllr M Tregoning (Unwell)

**Public Participation:

Mrs P Meadows made a statement regarding aspects of planning application 14/02221/MAJ - development of land north of Bradley Road.

PL.14/51 Consideration of Planning Applications:

DNPA Applications listed to 29.8.14: None

TDC Applications listed to 5.9.14:

- a) 14/02671/FUL Increasing ridge height and altering pitch to main roof and creation of two pitched roofs over existing flat roofs at Ashwell Cottage, East Street for Mr G Higgin.
Observations: No objection.

DNPA Applications listed to 5.9.14: None

TDC Applications listed to 12.9.14:

- b) 14/02580/MAJ (Adjoining parish) Outline application for a mixed use development comprising B2 and B8 employment development (with ancillary B1 office); restaurant/public house; residential development (including demolition of existing dwellings at Gaverick Court) together with associated landscaping, play space, drainage, car parking and access (amendment to 11/02555/MAJ) at land at Ilford Park, Stover for Arnold White Estates Ltd.

- c) 14/02329/FUL Bungalow with garage at Moorview, Old Newton Road, Heathfield for Mr E O'Keeffe.
Observations: The Town Council considers this proposal to be an overdevelopment of the site.
- d) 14/02718/FUL Single storey front extension at 10 St Johns Close for Mr & Mrs Broom.
Observations: No objection.
- e) 14/02734/CLDE Certificate of Lawfulness for existing conservatory at Yellow House, Haytor Road for Mrs P Lumsden.
Observations: No objection.

Applications withdrawn: Noted

- f) 14/01678/OUT Outline application for two dwellings (all matters reserved) - land rear of 16 Pottery Road NGR 281158 77232 for Mr J & Mrs R Bannister.
- g) 14/02077/OUT Outline application for detached dwelling (all matters reserved) at Rosemount, Hind Street for Mrs J Stephens.

DNPA Applications listed to 12.9.14:

- h) 0513/14 Certificate of Lawfulness for use of land for the siting of a residential caravan/mobile home with associated garden area and market garden area at Casanova Cottage, Ullacombe Farm for Mr & Mrs M Pilkington.
Observations: No objection.
- i) 0518/14 Change of existing antennas and additional ancillary development along with additional replacement ground based cabinets at Hatherleigh Farm for Vodafone Ltd.
Observations: No objection.

TDC Applications listed to 19.9.14:

- j) 14/02652/FUL Erection of two storey side extension, addition of rear and side verandah and side orangery and detached garage at 1 Pottery Road for Mr & Mrs Titcombe.
Observations: No objection.

DNPA Applications listed to 19.9.14: None

TDC Applications listed to 26.9.14:

- k) 14/02854/FUL Alterations and extensions to roof to include balcony and addition of raised terrace at Pinehaven, Bradley Road for Mr & Mrs I Simmons.
Observations: No objection.

Revised Plans & Amended Description:

- l) 14/02221/MAJ Variation of conditions 5, 6, 7, 8, 9, 10, 11, 12, 13, 15, 16, 17, 18, 19, 20, 21, 23, 24 and 25 on planning permission 12/03015/MAJ to allow development to progress in phases and amendment to layout and house types at land north of Bradley Road for Bovis Homes Ltd.

Observations: The Town Council does not support this application as it considers that the planning permission for 12/03015/MAJ was granted for the design of the houses in that application. The Town Council therefore objects to any changes to the design of the properties as Bovis Homes Ltd were aware of the design of the properties when the company purchased the site.

PL.14/52

Planning Decisions: Noted.

Approvals:

a)

TDC:

- i) Rebuilding and part conversion of existing barn to create single dwelling and demolition of smaller barn and replacement with new detached garage at Willowwray, Mary Street (N/O with provisos).
- ii) Single storey and two storey extensions on east elevation at 3 Devon House, Devon House Drive (N/O).
- iii) Felling of one magnolia tree at Church Style, Bradley Road (N/O)
- iv) Pruning of trees at Ashwell, East Street (N/O)
- v) Pruning of one oak tree at land adjacent to 55 Priory (N/O)
- vi) Single storey extension to north elevation at 34 Five Acres, New Park (N/O)
- vii) Erection of a stable block at Coombe Park, Coombe Lane (N/O)
- viii) Single storey extension to east elevation at 23 Staddons View (N/O)

b)

DNPA:

- i) Single storey extension incorporating garden room, glazed lantern porch at Colehayes Bungalow (N/O)

c)

Split Decision - TDC:

Approval - Pruning of trees; Refusal - Felling of tree at Summer Song, Ashburton Road (N/O)

d)

Refusals:

DNPA:

Appeal Refusal:

- i) Provide access to disused Trendlebere Reservoir, 16 parking spaces, bid hide and associated works at Trendlebere Reservoir, opposite car park on Lower Manaton Road (N/O with provisos)

The Town Council's submitted observations (No objections-N/O: Objections-O)

PL.14/53

Pioneering New Vision for Devon Libraries:

It was noted that following the thirteen week public consultation on the future of the library service in Devon and taking the subsequent analysis of all the feedback received from the public, DCC has announced a pioneering new vision for Devon libraries in order to secure the future of the library provision across the county and in particular for Bovey Tracey.

DCC is now set to ask ten communities to come forward and act as pathfinders to establish new ways of working with Devon Library Service. (*Full details of the initial proposals previously circulated)

The application process for communities to apply to act as a pathfinder commences on 20th October 2014.
Following consideration it was:

Resolved:

To progress the matter further in order to apply to DCC for Bovey Tracey library to become a community pilot library. It was noted that Ms C Eastell (Head of Devon Libraries) and DCC Cllr R Croad (Cabinet Member for Environment & Community Services) will be available at the Recreation, Parks and Property Committee meeting on 20 October 2014 to provide further information on this pilot scheme.

PL.14/54 General Planning Matters brought forward by Councillors:
(*For information only).

Cllr Gribble gave an update on the progress of providing voluntary staff for the Heathfield Youth Club and highway matters pertaining to Pottery Road.

Cllr Mrs Kerswell requested an update on the progress of the development of the Old Thatched Inn site. This will be provided at the next Committee meeting.

The meeting closed at 7.44pm.

RECREATION, PARKS & PROPERTY COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER ON MONDAY 20TH OCTOBER 2014 at 7pm

Present:

The Town Mayor, Cllr E Kelly
The Deputy Town Mayor, Cllr U Arnold

Cllr A Allen	Cllr G J Gribble**/*
Cllr R J Ashby	Cllr Mrs A J Kerswell*
Cllr Mrs D E M Black	Cllr Mrs A M Klinkenberg*
Cllr R A Bray	Cllr Ms C O Richardson
Cllr D K Elphick	Cllr M Tregoning
Cllr M J Evans	

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren

DCC Cllr R Croad (Cabinet Member for Environment & Community Services)
Ms C Eastell (Head of Devon Libraries)
Mr M Peasley (DCC Library Services)
Mrs J Paxman (Bovey Tracey Librarian)
Two members of the public
Two members of the press

The meeting was chaired by Cllr Allen.

Prior to the commencement of the meeting the Town Mayor, Cllr Kelly advised that this was the last meeting Mr Westwood would be attending before his retirement. Cllr Kelly thanked Mr Westwood for his supportive and exemplary service and wished him well for the future. He then presented Mr Westwood with a gift and card. Mr Westwood responded by thanking all those who had contributed to his gift. He stated that it had been an honour and privilege to work for the Town Council.
Photographs were then taken.

One member of the press left the meeting at 7.05pm.

DCC Cllr Roger Croad and Ms C Eastell addressed Councillors regarding the proposals for the continuation of the library service. They explained that it is intended to set up a mutual society which would have access to charitable funding. Trustees will be voted in and it is hoped to retain the professional staff. Initially it is intended to work with ten communities to set up community pilot libraries. The application process details for the operation of a community pilot library will be circulated by DCC next week. Cllr Croad and Ms Eastell then answered questions raised by Councillors.

Cllr Allen thanked Cllr Croad, Ms Eastell, Mr Beasley and Mrs Paxman for attending the meeting. They then left the Council Chamber at 7.22pm.

RP&P.14/50 Apologies for Absence:

Cllr S P Leigh (Holiday)

Cllr Gribble declared an interest in RP&P.14/53 & 14/55.

**Public Participation:

Mr P Beecher thanked Mr Westwood for all his assistance and wished him well for the future.

RP&P.14/51 Consideration of minutes of previous meeting held on 21.7.14:

Ref. RP&P.14/48 (Town Clerk's Vacancy). It was noted the Mr M Wells, the newly appointed Town Clerk, will commence work on 3rd November 2014.

RP&P.14/52 Accounts:

The Financial Accounts paid up to 17.10.14 were received and approved (*copies circulated at the meeting).

RP&P.14/53 Community Pilot Libraries:

Following the discussions with Cllr Croad and Ms Eastell Members considered submitting an application to DCC for the Town Council to be considered to operate one of the community pilot libraries.

It was agreed to defer this item for further consideration at the FR&GP meeting on 3rd November 2014, when the application process details should be available from DCC.

RP&P.14/54 Nourish Festival 2015:

Consideration was given to a request from Ms S James, a Director of the Nourish Festival, to use Mill Marsh Park for overflow car parking, Bullands Field to provide parking for the exhibitors on 5th September 2015 and the use of the Town Hall for a craft fair from the 3rd to 5th September 2015.

Resolved:

To grant the request on the understanding that parking in Mill Marsh Park will be restricted to areas designated by the Town Council.

RP&P.14/55 Jubilee Sculpture:

Ref. min. RP&P.14/46. DCC Cllr Gribble provided an update regarding the necessary maintenance work required to the sculpture situated on Station Road roundabout. He reported that DCC engineers had inspected the site and had advised on the repair work required. DCC will be unable to meet the cost and funding will have to be sought from locality budgets and other sources. Cllr Gribble has requested a quotation for the necessary works. When this is available Cllr Gribble will refer the matter to a future Committee meeting for further discussion.

RP&P.14/56 Town Hall Telephone Kiosk:

Consideration was given to authorising the Town Clerk to investigate if it is possible to relocate the telephone kiosk, adjacent to the Town Hall, to Bovey Tracey Heritage Centre. It was noted that the kiosk has been adopted from BT by the Town Council.

It will be necessary to clarifying if it is permissible to move the kiosk, if the Heritage Trust is willing to accommodate the kiosk at the Old Railway Station and if planning permission is required to relocate it to the Heritage Centre.

Resolved:

To request the Town Clerk to progress the matter.

RP&P.14/57 CCTV:

It was noted that the CCTV system is now being monitored in Newton Abbot by the newly formed Newton Abbot Security Trust.

RP&P.14/58 Remembrance Service:

It was noted that the Remembrance Service will take place at the Parish Church of SS Peter, Paul & Thomas on Sunday 9th November at 10.30am. Cllr Kelly noted that members of the public often gather at the War Memorial at the Town Hall at 11am on the day of Remembrance Service. He

enquired if it may possible, another year, to adjust the Church service time to arrive at the War Memorial at 11am. It was advised that this could be further discussed at a future meeting after consulting with Rev. G Hamilton.

RP&P.14/59 Local Government Pension Scheme:

Consideration was given to adopting the policy to allow all future new employees of the Town Council to join the Local Government Pension Scheme, administered by Peninsula Pensions on behalf of the Town Council, on commencement of their employment. It is recommended that this policy is adopted with immediate effect i.e. 20th October 2014.

Resolved:

To adopt the policy as set out above, with effect from 20th October 2014.

RP&P.14/60 Matters brought forward by the Town Clerk & Councillors: (*for information)

Cllr Arnold enquired if the fishing rights on the River Bovey, running through Mill Marsh Park, had been sold. The Town Clerk advised that the two offers he had made on behalf of the Town Council had been rejected. He considered the fishing rights still remained in the ownership of a family member of the Hole estate.

Cllr Tregoning referred to the large puddle that forms opposite the Methodist Church. Cllr Gribble agreed to progress the matter.

Cllr Mrs Kerswell reported that she had attended the presentation at PPT Church where the plans to revise the layout of the Church had been displayed. It was noted that Rev. G Hamilton will attend the RP&P meeting on 15th December 2014 to explain the suggestions for the re-ordering of the interior of the PPT Church.

Cllr Allen thanked Mr Westwood for his efforts and wished him well for the future.

Mr Westwood (Town Clerk) circulated details of an invitation from the Heritage Trust for Councillors to attend an afternoon tea at the Heritage Centre on Saturday 1st November 2014 at 3.30pm.

The meeting closed at 7.52pm.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 20th OCTOBER 2014 AT 7.55pm

Present:

The Town Mayor, Cllr E Kelly
The Deputy Town Mayor, Cllr U Arnold

Cllr A Allen	Cllr G J Gribble**/*
Cllr R J Ashby	Cllr Mrs A J Kerswell*
Cllr Mrs D E M Black	Cllr Mrs A M Klinkenberg*
Cllr R A Bray	Cllr Ms C O Richardson
Cllr D K Elphick	Cllr M Tregoning
Cllr M J Evans	

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren

One member of the public.

The meeting was chaired by Cllr Ashby, who opened the meeting by thanking Mr Westwood for his support and guidance.

Cllrs Bray & Gribble declared interests in PL.14/56c.

PL.14/55 Apologies for absence:

Cllr S P Leigh (Holiday)

**Public Participation: No comments.

PL.14/56 Consideration of Planning Applications:

DNPA Applications listed to 26.9.14: None

TDC Applications listed to 3.10.14:

- a) 14/02583/FUL Replacement of fascias, soffits and barge boards at 2 Station Court for Mrs A Tapp.
Observations: No objection.

- b) 14/02789/FUL Installation of air conditioning unit at Lloyds Pharmacy, 42 Fore Street for Mrs G Owen, Lloyds Pharmacy.
Observations: No objection in principle, providing the noise levels will not create a disturbance to neighbouring properties

DNPA Applications listed to 5.9.14:

- c) 0568/14 Installation of solar panels using black frames and laid on the ground at Lilac Cottage, Lower Brimley for Mr W Taggart.
Observations: No objection.

TDC Applications listed to 10.10.14:

- d) 14/02867/FUL Demolition of existing attached garage and construction of two storey side extension with attached single garage at 16 Langaller Close for Mr D Hammond.
Observations: No objection.
- e) 14/02950/COU Change of use from shop with flat over to one dwelling with associated extension over existing flat roof to the south east elevation at 35 Fore Street for Mr G Greenaway.
Observations: The Town Council did not support this application as it considers it would be a loss of a retail outlet in the main street.

PL.14/57 Planning Decisions: Noted.

Approvals:

- a) TDC:
 - i) Pruning of one Scots Pine at Rest Harrow, Thorn Cross (N/O).

Refusals: None

The Town Council's submitted observations (No objections-N/O: Objections-0)

PL.14/58 General Planning Matters brought forward by Councillors & Clerk:
*(*For information only).*

Mr Westwood (Town Clerk):

- i) Advised that ground works are due to commence on the Bradley Bends site on 21st October 2014.
- ii) Circulated a briefing note to all Councillors present regarding the variation of conditions of development at the Bradley Bends site (application no. 14/02221/MAJ). It was noted that this item will be considered at the Planning Committee meeting on 3rd November 2014.

The meeting closed at 8.12pm.

FINANCE, RESOURCES & GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER ON MONDAY 3RD NOVEMBER 2014 at 7.00pm

Present:

The Town Mayor, Cllr E Kelly
The Deputy Town Mayor, Cllr U Arnold

Cllr A Allen	Cllr G J Gribble**/*
Cllr R J Ashby	Cllr Mrs A J Kerswell*
Cllr Mrs D E M Black	Cllr Mrs A M Klinkenberg*
Cllr R A Bray	Cllr S P Leigh
Cllr D K Elphick	Cllr Ms C O Richardson
Cllr M J Evans	Cllr M Tregoning

**County Cllr
*District Cllr

In attendance:

Mr M Wells - Town Clerk
Mrs L M Warren
One member of the public

The meeting was chaired by Cllr Gribble who opened the meeting by welcoming Mr Wells, the new Town Clerk.

FR&GP.14/69 Apologies for absence: None.

**Public Participation: None.

Consideration of minutes of previous FR&GP Committee meeting held on 8.9.14: Noted.

FR&GP.14/71 Accounts & Financial Statement:

The Accounts & Financial Statement dated 3.11.14 (**copies circulated at the meeting*) was received and adopted. The accounts were approved for payment.

FR&GP.14/72 Election of the Town Mayor and Deputy Town Mayor:

Item brought forward by Cllr Kelly. A discussion took place regarding the election process for the position of Town Mayor and Deputy Town Mayor. It was noted that no precedent is set and any Councillor can be proposed.

FR&GP.14/73 Cemetery - Grave Digging Fees for 2015:

Consideration was given to adopting the revised fees, to take effect from 1.1.15, based on a 3% increase (rounded up) for the digging and preparation of graves by Mr N Brock, the Town Council's appointed grave digger.

The current fees for 2014 are:	
£334 per new double depth grave	proposed fee £345.
£292 per new single depth grave	proposed fee £300.
£292 to open an existing double grave	proposed fee £300.

Resolved:

To approve the revised fees, as set out above, to take effect from 1.1.15.

FR&GP.14/74 Grounds Maintenance:

Ref. min. no. RP&P.13/05. It was noted that Mr Hubbard and Mr Rance have indicated that they both wish to continue in their roles until provisionally, December 2015. As considered previously, (*ref. min no. FR&GP.12/59*) there will be a need, at some point in early 2015,

for the Town Clerk to prepare a report regarding the future management options for the maintenance of all the Town Council's assets upon the retirement of Mr Hubbard and Mr Rance. Consideration was given to extending the grounds maintenance contract with K J Thulborn Ltd until 2015 with a 2% increase based on 2013 prices, as no increase was negotiated for 2014 (**copy of the proposed revised prices previously circulated*).

Resolved:

To extend the grounds maintenance contract with K J Thulborn Ltd until 2015 with a 2% increase on current charges, as set out above.

FR&GP.14/75 Internal Audit Report 2014-15 - Interim September 2014:

It was noted that the interim internal audit for 2014-15 was undertaken on 18.9.14 (**copy of report previously circulated*). The Town Council's Internal Auditor, Mr K Abraham, reported that there were no issues to raise from the interim audit and all records were well ordered and comprehensive.

Cllr Gribble thanked the staff for their efforts.

Mr Abraham's report noted that new regulatory and proper practice changes are coming into effect regarding the Local Government Transparency Code 2014, Appendix 10 Governance and Accountability 2014, Openness of Local Government Bodies Regulations 2014. The Town Clerk advised that this item will be considered at the next FR&GP Committee meeting on 12.1.15.

FR&GP.14/76 Matters brought forward by Councillors: (for information only*).**

Cllr Allen reported that the skate park was being well used. He noted that various items needed to be addressed which include signage, seating, litter bins and access in case of an emergency.

Cllr Gribble reported:

- i) Highway improvements had commenced at Drumbridges.
- ii) Ashwell Lane is currently closed whilst repairs are being undertaken at Wilford Bridge.
- iii) Work to resolve the ponding issue opposite the Methodist Church should be carried out this week.
- iv) Two people have expressed an interest in renting the store at the Town Hall.
- v) A cycle road race may be incorporated into the Carnival events this year.
- vi) Two parishioners wished to meet with Councillors to discuss the future use of the Town Hall. It was considered that Thursday 20th November 2014 at 6.30pm would be suitable.

One member of the public left the meeting at 7.32pm.

Cllr Gribble advised on an event that may be arranged to take place on 28th and 29th March 2015.

The meeting closed at 7.35pm.

Accounts paid up to 17th October 2014

		£
8.9.14	Max Bayles Professional Tree Care	120.00
"	Devon & Cornwall Newspapers Ltd	30.00
"	Robin Ray Ltd	25.00
"	S W Water Ltd	64.40
"	British Gas	146.53
"	PHS Wastemanagement	240.00
15.9.14	Dartmoor Heathers & Gardens	480.00
"	Devon & Cornwall Newspapers Ltd	90.00
"	Bovey Community Care	750.00
"	Smiths Gore	240.00
"	Bovey Pottery Leat Assoc.	200.00
18.9.14	Wheelscape Ltd	38,147.74
"	Teignbridge District Council	157.72
"	T J Westwood	69.60
"	Mant Leisure	1,866.60
22.9.14	Castles of Dawlish	31.69
"	T J Westwood	21.50
"	K J Thulborn Contractors & Engineers Ltd	748.39
"	South & West Internal Audit	340.00
6.10.14	C Beresford	99.00
"	R W Hubbard	31.97
"	Devon & Cornwall Newspapers Ltd	90.00
"	Castles of Dawlish	2.99
"	South West Councils	2,789.64
"	Bovey Tracey Youth Action	625.00
"	Specialist Hygiene Services Ltd	1,728.00
7.10.14	Wheelscape Ltd	47,915.16
"	K J Thulborn Contractors & Engineers Ltd	1,487.69
"	Mole Valley Farmers Ltd	88.97
"	Pulse8internet Ltd	168.00
"	PHS Wastemanagement	240.00
"	S W Water Ltd	27.21
		<u>99,062.80</u>

Wages/Salaries

10,946.60

Direct Debits

8.9.14	Southern Electric	22.35
"	Southern Electric	59.40
"	Southern Electric	66.46
10.9.14	UK Fuels	144.35
22.9.14	EE Phone	12.10
23.9.14	British Gas	8.99
29.9.14	Elitetele.com	52.87
1.10.14	Pulse8broadband	42.00
"	Aviva	505.47
8.10.14	UK Fuels	73.79
		<u>987.78</u>

Accounts paid up to 31st October 2014

		£
21.10.14	C Coombes	22.00
"	Castles of Dawlish	71.88
"	British Gas	75.96
"	Teignbridge District Council	2034.00
"	WPS Ltd	15.00
"	Cameron Balloons	303.72
28.10.14	I Tech Trading & Locomotion Marketing	350.00
"	E Kelly	<u>250.00</u>
		<u>3122.56</u>

Direct Debits

21.10.14	EE Phone	31.50
"	British Gas	9.99
28.10.14	Elitetele.com	<u>49.28</u>
		<u>90.77</u>

Financial Statement 3rd November 2014

Accounts to be paid

	£
P J Bevans	215.00
Castles of Dawlish	18.47
Mant Leisure	1770.00
S W Water Ltd	21.91
" " "	423.07
B T Youth Action	625.00
Clare Beresford	81.00
Devon Assoc. of Local Councils	30.00
Specialist Hygiene Services Ltd	648.00
S W Water Ltd	455.41
" " "	445.56
Castle House Joinery Ltd	651.05
Arnolds	39.39
N Brock	586.00
Mole Valley Farmers Ltd	<u>26.72</u>
	<u>6036.58</u>
General Account:	71,984.57
To be paid in:	<u>460.00</u>
	72,444.57
Accounts to be paid:	<u>6,036.58</u>
	66,407.99
Business Instant Account:	<u>137,507.55</u>
	<u>203,915.54</u>

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 3RD NOVEMBER 2014 AT 7.35pm.

Present:

The Town Mayor, Cllr E Kelly
The Deputy Town Mayor, Cllr U Arnold

Cllr A Allen	Cllr G J Gribble**/*
Cllr R J Ashby	Cllr Mrs A J Kerswell*
Cllr Mrs D E M Black	Cllr Mrs A M Klinkenberg*
Cllr R A Bray	Cllr S P Leigh
Cllr D K Elphick	Cllr Ms C O Richardson
Cllr M J Evans	Cllr M Tregoning

**County Cllr
*District Cllr

In attendance:

Mr M Wells - Town Clerk
Mrs L M Warren

The meeting was chaired by Cllr Ashby.

Cllr Gribble declared an interest in PL.14/60b & c. Cllr Arnold declared an interest in PL.14/60b.

PL.14/59 Apologies for absence: None.

**Public Participation: No comments.

PL.14/60 Consideration of Planning Applications:

DNPA Applications listed to 10.10.14: None

TDC Applications listed to 17.10.14:

- a) 14/03036/FUL Porch to front at 25 Storrs Close for Mr J Lidbury.
Observations: No objection.

DNPA Applications listed to 17.10.14:

- b) 0598/14 Construction of agricultural fodder store (22.8m x 12.1m) at Hatherleigh for Mr R Barter.
Observations: No objection.

TDC Applications listed to 24.10.14:

- c) 14/01839/NPA Application for Prior Approval under Part 3 Class MB(a) and paragraph N of the GPDO for change of use of barn from agricultural use to dwelling and building operations at Daffodils, Shewte Cross for Mrs E Snook.
Observations: The Town Council does not support this application as it considers the land should remain for agricultural use.

PL.14/61 Bradley Bends - 14/02221/MAJ:

Ref. PL.14/51(1) - Appl. No. 14/02221/MAJ. It was noted that the application for the inclusion of the wording "phase" or "phasing" to most of the conditions pertaining to this application and an amended layout and house types to approximately half of the site was considered by the Town Council on 6.10.14. The Town Council's observations were:

The Town Council does not support this application as it considers that the planning permission for 12/03015/MAJ was granted for the design of the houses in that application. The Town Council therefore objects to any changes to the design of the properties as Bovis Homes Ltd were aware of the design of the properties when the company purchased the site.

The Town Council has since received a briefing note (*copy previously circulated) from TDC fully explaining the need for phasing the development and the reasons for changes to the layout of the site and house types. Members considered reviewing the decision made on 6.10.14.

Observations: To accept the inclusion of the wording "phase" or "phasing" to the relevant conditions. To remain consistent with the observations made on 6.10.14 and continue to object to the proposed changes to the layout of the site and the design of the properties.
**Cllr Mrs Klinkenberg offered to refer this item to TDC Planning Committee.

PL.14/62 Planning Decisions: Noted.

Approvals:

a) TDC:

i) Change of use from water treatment works (use Class B2) to allotment and erection of raised workshop/storage building at former SWW Waste Water Treatment Works, off Le Molay-Littry Way (N/O with provisos).

b) DNPA:

i) Creation of hard standing area for timber operations at Tottiford Forest (N/O).

Refusals: None

The Town Council's submitted observations (No objections-N/O: Objections-0)

PL.14/63 General Planning Matters brought forward by Councillors:
(*For information only).

Cllr Bray referred to the recent commencement of ground works on the Bradley Bends site.

Cllr Kelly reported that he had attended a recent site meeting at the former Cardew Pottery site.

The meeting closed at 8pm.