



BOVEY TRACEY TOWN COUNCIL

TOWN HALL • BOVEY TRACEY • NEWTON ABBOT • DEVON TQ13 9EG
Tel: 01626 834217 • E-mail: info@boveytracey.gov.uk • www.boveytracey.gov.uk
Office hours: 10.30am - 12.30pm Mon, Wed, & Fri.

6th May 2014

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Bovey Tracey Town Council which will be held in the Town Hall, Bovey Tracey on Monday 12th May 2014 at 7pm. The business to be transacted at this meeting is set out below.

AGENDA

Interests to be declared: In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

The Retiring Town Mayor will invite the Reverend Kevin Hooke to lead Prayers for those who wish to take part before the meeting is opened.

Prior to the commencement of the meeting the retiring Town Mayor will present the awards of the Chain of Office to the newly elected Representative of the Lord of the Manor of Bovey Tracey for 2014/15 and the Young Citizen Award 2014. Framed certificates will be presented to the other nominees for the Representative of the Lord of the Manor and the Young Citizen Award in recognition of their voluntary contributions to the Parish.

14/01. Election of the Town Mayor & Chairman of the Council 2014/2015:

The Retiring Town Mayor will seek nominations. Following election the Retiring Town Mayor will present the Chain of Office to the new Town Mayor. The Town Mayor will sign his/her Declaration of Acceptance of Office and give a short speech. Press photographs may be taken.

14/02. Election of Deputy Town Mayor for 2014/15:

The new Town Mayor will seek nominations. Following the election, the Town Mayor will hand over the Deputy Town Mayor's Chain of Office to the new Deputy Town Mayor. At this stage the new Deputy Town Mayor will sign his/her Declaration of Acceptance of Office and give a short speech. Press photographs may be taken.

14/03. Apologies for Absence:

****Public Participation Session:** *To allow any questions, reports by members of the public on any matters relating to the minutes being considered at this meeting and representations by the Community Police Officer and Chaplain to the Town Council. (Maximum of 20 minutes).*

14/04. Election of Committees:

(Town Mayor is ex officio to all Committees and all Town Councillors are members of the Planning Committee).

- a) Recreation, Parks and Property (RP&P) Committee.
- b) Finance, Resources and General Purposes (FR&GP) Committee.

14/05. Representatives on Outside Bodies:

To appoint the following:

- a) Devon Association of Larger Councils (DALC)- One member
- b) Teignbridge Association of Local Councils (TALC) - Two members
- c) Teignbridge Rural Aid Committee - One member
- d) Bovey Tracey in Bloom - One member
- e) Bovey Tracey Heritage Trust - Two members
- f) Bovey Tracey Exhibition Foundation Trust - Three members
- g) Bovey Tracey Fairtrade Steering Group - Two members
- h) Bovey Tracey Neighbourhood Watch - One member
- i) Bovey Tracey Information Centre - One member

*(*List of representatives on outside bodies for 2013/14 is enclosed)*

14/06. Minutes:

To confirm the Minutes of the Full Council Meeting held on 17.3.14 *(*copy enclosed).*

14/07. Recreation, Parks & Property (RP&P) Committee:

To receive the Report of the meeting held on 14.4.14 *(*copy enclosed).*

14/08. Finance, Resources & General Purposes (FR&GP Committee:

To receive the Report of the meeting held on 28.4.14, the Financial Statement dated 28.4.14 and the Accounts paid up to 25.4.14 *(*copies enclosed).*

14/09. Planning Committee:

To receive the Reports of the meetings held on 31.3.14, 14.4.14 & 28.4.14 *(*copies enclosed).*

14/10. The Retiring Town Mayor's Interests:

To receive a list of functions and activities attended by the retiring Town Mayor.

***A short adjournment will take place to allow for questions, reports and representations by members present: from the County, District and Town Councillors (maximum 20 minutes).*

**Copies of any correspondence circulated to Councillors with this agenda, which will be considered at this meeting.*

Signed  Date 

T J WESTWOOD
TOWN CLERK



BOVEY TRACEY TOWN COUNCIL MEETING HELD IN THE TOWN HALL, BOVEY TRACEY
ON MONDAY 17TH MARCH 2014 at 7pm

Present:

The Deputy Town Mayor, Cllr E Kelly

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr Mrs A M Klinkenberg*
Cllr R J Ashby	Cllr S P Leigh
Cllr Mrs D E M Black	Cllr Ms C O Richardson
Cllr R A Bray	Cllr M Tregoning
Cllr D K Elphick	

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Rev. Kevin Hooke - Chaplain to the Council
Rev. Graham Hamilton
PCSO Paul Wilson
Four members of the public
One member of the press

The meeting was chaired by the Deputy Town Mayor, Cllr Kelly.

Cllr Gribble declared an interest in item FC.14/14.

Prior to the commencement of the meeting Rev. Graham Hamilton updated Members on the Parochial Church Council's plans for re-ordering the interior of the St. Peter, St. Paul and St. Thomas of Canterbury Church.

FC.14/08. Apologies for absence:

The Town Mayor, Cllr M J Evans (Unwell)
Cllr Mrs A J Kerswell* (Personal commitment)

****Public Participation Session:**

Commenced at 7.10pm and finished at 7.15pm. *(Report attached)*.

FC.14/09. Minutes:

The Minutes of the previous Full Council Meeting held on 20.1.14 *(*copy previously circulated)* were confirmed as a true record and duly signed by the Deputy Town Mayor.

FC.14/10. Recreation, Parks & Property (RP&P) Committee:

The Report of the meeting held on 17.2.14 *(*copy previously circulated)* was received and adopted.

FC.14/11. Finance, Resources & General Purposes (FR&GP) Committee:

The Report of the meeting held on 3.3.14, the Financial Statement dated 3.3.14 and the Accounts paid up to 28.2.14 *(*copies previously circulated)* were received and adopted.

FC.14/12. Planning Committee:

The Reports of the meetings held on 3.2.14, 17.2.14 & 3.3.14 (**copies previously circulated*) were received and adopted.

FC.14/13. The Town Mayor's Interests:

Due to the Town Mayor's absence a list of functions and activities was unavailable.

***A short adjournment took place from 7.20pm to 7.25pm to allow for questions, reports and representations by members present: from the County, District and Town Councillors. (Report attached).*

FC.14/14. A38 Crossing:

Consideration was given to an appropriate response to Devon County Council's (DCC) request for the Town Council's observations to the proposed closure of the existing informal pedestrian crossing located at Heathfield Cross on the A38. (**Copy of email, location map and photograph of crossing previously circulated*). After discussion it was

Resolved:

To support the proposed closure.

Under Standing Order 16 the following three items were brought forward as urgent business:

FC.14/15. Future of Residential Care Services at Tracey Vale:

(Ref. Min No FR&GP.14/15). It was noted that Cllr Barker has informed the Town Clerk the public consultation closing date on the future of Tracey Vale cannot be extended from 31.3.14.

In response to the consultation on the future of residential care services and the proposed closure of Tracey Vale consideration was given to the following response, drafted by the Town Clerk:

The consultation document prepared by Devon County Council (DCC) offered little encouragement to suggest that DCC had any wish to keep Tracey Vale open. The Town Council believes that it is fair to say that it was of the opinion that the decision to close had already been made.

The Town Council is dismayed by the proposal to close, what is without question, an excellently well managed establishment. The staff are all well trained and extremely caring and attentive. It is not merely a care facility but an outstanding care HOME. The residents all love it there and feel they are members of one big happy family. To remove them from this settled and secure environment would be very upsetting and traumatic, the potential consequences of which are quite worrying. The Town Council recognises that although the building is ageing, with investment, it could be could be maintained adequately.

The Town Council appreciates that DCC has financial constraints but the real issue here is the health and wellbeing of the elderly within our community. To close Tracey Vale, a jewel in the crown of DCC care homes, would be a terrible decision and an absolute disgrace and the feedback the Town Council is getting is that the residents and their families do not want change.

Resolved:

To submit the response, as set out above, to DCC.

FC.14/16. May Fayre 3 May 2014:

Consideration was given to a request for the May Fayre celebrations to be held in Mill Marsh Park on 3 May 2014.

Resolved:

To grant the request.

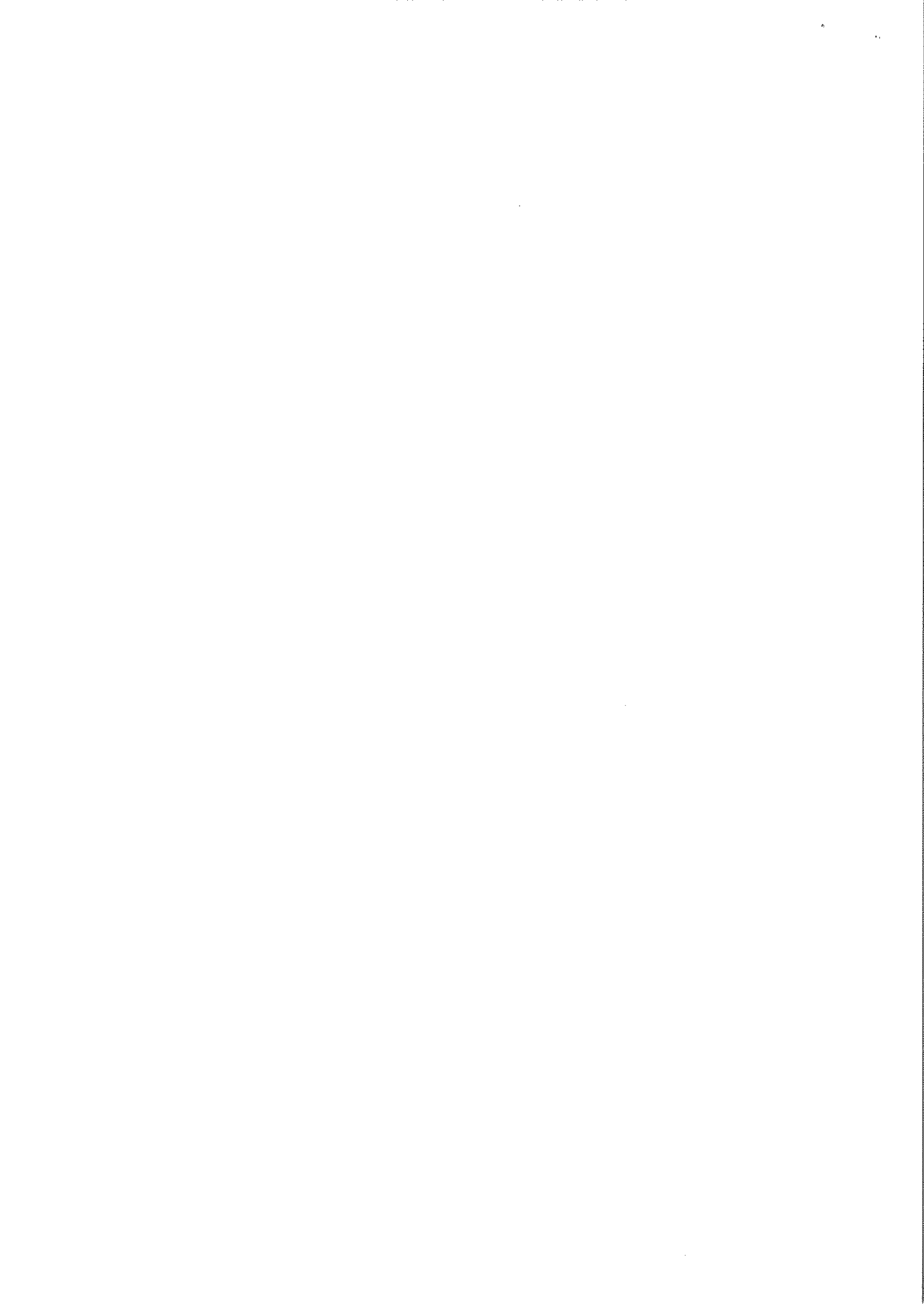
FC.14/17. For Information:

The following items were noted:

i) Nomination forms for the 2014/15 Representative of the Lord of the Manor of Bovey Tracey are available to either download from www.boveytracey.gov.uk or to collect from the Town Hall Office.

ii) The Town Council photograph will be taken at 6.45pm in the Council Chamber on 31.3.14.

The meeting closed at 7.37pm



BOVEY TRACEY TOWN COUNCIL

Report of the questions, reports and representations which took place during the adjournments of the Town Council meeting held on Monday 17th March 2014.

Reports and comments from members of the public:

PCSO Paul Wilson gave his report (**copies circulated at the meeting*) stating that:

- a) 22 crimes had been recorded during the recent period.
- b) A further 74 other incidents were also reported in the area including weather related calls.
- c) PC L Wills has been transferred to Newton Abbot and PC Crofts now oversees this area.
- d) Sgt J Kerridge-Smith has taken over from Sgt Ian Stevens.

Rev. Kevin Hooke:

- a) Advised that the Walk of Witness will take place on Good Friday.
- b) Reported that representatives from Christians Together are working with students at South Dartmoor Academy to provide an ecumenical chaplaincy team.
- c) Advised that a Community Summer Festival entitled "Inspire" will take place in June.

Mr J Northcott:

- a) Requested clarification on the publication of minutes and accessing documents on the Town Council's website.
- b) Thanked the Town Council for not supporting a recent request to erect a statue in the town.

Mr J Balment thanked the Town Council for its support following his recent family bereavement.

Reports from County, District and Town Councillors:

DCC, TDC and Town Cllr Gribble reported on various DCC issues and advised that the work on the provision of a new slip road at Drumbridges will commence in August. The Devon Youth Services consultation event held in Newton Abbot was well attended. He noted Devon Youth Services staffing levels are to be reduced from 114 to 33. DCC has agreed a 1.9% Council Tax increase. He noted that at TDC reviews of leisure facilities and refuse collection are being undertaken.

District Cllr Mrs Klinkenberg reported that she had attended regular meetings at TDC and the Town Council's Regeneration Committee meeting.

Cllrs Bray, Leigh and Kelly reported that they had attended the Regeneration Committee meeting.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 31ST MARCH 2014 AT 7.00pm

Present:

The Town Mayor, Cllr M J Evans
The Deputy Town Mayor, Cllr E Kelly

Cllr A Allen	Cllr G J Gribble*/**
Cllr U Arnold	Cllr Mrs A J Kerswell*
Cllr R J Ashby	Cllr Mrs A M Klinkenberg*
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr R A Bray	Cllr Ms C O Richardson
Cllr D K Elphick	Cllr M Tregoning

**County Cllr
* District Cllr

In attendance:

Mr T J Westwood - Town Clerk
One member of the public

The meeting was chaired by Cllr Ashby

Cllr Gribble declared a disclosable pecuniary interest in item PL.14/23.

PL.14/17 Apologies for absence: None

PL.14/18 Risk Management Policy:

Consideration was given to approving the Town Council's Risk Management Policy (**copy previously circulated*) which provides information on the current internal controls for risk management for all areas of the Town Council's activities.

Resolved:

To approve the Risk Management Policy.

PL.14/19 National Association of Local Councils (NALC) Model Financial Regulations:

Ref. min. FR&GP.13/58. It was noted that the current Financial Regulations are currently under review. Devon Association of Local Councils (DALC) has recently advised that the proposed new NALC Model Financial Regulations, which were consulted upon late last year, are due to be published in the near future.

The new Model Financial Regulations are still draft and can only be issued/implemented following the repeal of S.150(5) (cheque signing) of the Local Government Act 1972 - Implementations (England), which came into force on 12 March 2014 (**copy of Financial Briefing Note previously circulated*).

This now allows parish councils to adopt modern methods of payment. In light of this guidance there will now be a need to review the Town Council's payment processes.

It is therefore recommended to delay updating the current Financial Regulations until the new NALC Model Financial Regulations are published and to then review the Town Council's current payment processes to ensure the Town Council meets the requirement of Governance and Accountability for Local Councils - A Practitioner's Guide (England). This sets out proper guidance on making payments. The current Financial Regulations will continue to be in force and at present four signatures (three Councillors plus the Town Clerk) to remain for the signing of cheques.

Resolved:

To further consider reviewing the Town Council's payment processes when the new NALC Model Financial Regulations are published.

PL.14/20

Consideration of Planning Applications:

DNPA Applications listed to 21.2.14: None

TDC Applications listed from to 28.2.14:

- a) 14/00616/TPO Crown reduction of oak tree at land adjacent to 55 Priory for Mrs N Barker.
Observations: No objection.

DNPA Applications listed to 28.2.14: None

TDC Applications listed to 7.3.14:

- b) 14/00697/COU Change of use from B1 and B8 use to air rifle range and retail outlet (sui generis) at 1-2 Sabre Buildings, Sabre Close, Heathfield for Mr & Mrs E Irish.
Observations: No objection.

DNPA Applications listed to 7.3.14: None

TDC Applications listed to 14.3.14: None

DNPA Applications listed to 14.3.14: None

TDC Applications listed to 21.3.14:

- c) 14/00717/FUL Six detached houses together with associated access, car-parking and gardens following the demolition of the existing former hotel structures at Coombe Cross Hotel, Coombe Lane for Ms A Walker.
Observations: No objection in principle providing one of the properties is made available as an affordable home and a Section 106 agreement is arranged to provide funds towards community leisure facilities within the parish of Bovey Tracey.

PL.14/21

Planning Decisions: Noted

- a) Approvals:

TDC:

- i) Felling and pruning of trees around Indio Ponds.
(Referred to TDC arboriculturist)

ii) Replacement of front uPVC windows and door with new timber sash window and timber door at 13 Town Hall Place. (N/O)

iii) First floor extension above utility room on south west elevation. (N/O)

iv) Felling of four trees at land at Indio Lake, Newton Road. (N/O)

DNPA:

i) Replacement of four windows and one stable door with four windows at Coombe View Cottage, Lower Brimley. (N/O)

ii) Remodelling of existing south east wing including garden room extension and first floor accommodation at Knowle Pomeroy, Lowerdown. (N/O)

iii) Erection of forestry machine workshop and replacement aggregate bunker at English Nature, Yarner Wood. (N/O)

iv) Construction of track and stacking/loading area for timber haulage across two fields at Blackingstone Farm, Moretonhampstead. (N/O)

b) Refusals: None

The Town Council's submitted observations (No objections- N/O: Objections- 0)

PL.14/22 General Planning Matters brought forward by Councillors:
(*For information only).

Mr P Shears entered the Council Chamber at 7.20pm.

Cllr Allen enquired about progress on the provision of a footway in Newton Road.

Cllr Evans reported that a portacabin had been removed from a site in Pottery Road.

Cllr Gribble advised that the planning application to provide access and parking at Trendlebere Down will be considered by DNPA on 4.4.14.

Cllr Gribble and one member of the public left the Council Chamber at 7.25pm.

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature, the following item PL.14/23 was considered in the absence of the public and press.

PL.14/23 Local Plan:

Mr P Shears, Deputy Chief Executive at TDC, provided an update on the Local Plan. He outlined a number of proposals that could enable the building of a new primary school in the town.
After discussion it was

Resolved:

To arrange a Special Meeting of the Town Council, to take place on Monday 7th April 2014 at 7pm, to further discuss the matter.

The meeting closed at 8.35pm



A SPECIAL MEETING OF THE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER
ON MONDAY 7TH APRIL 2014 at 7pm

Present:

The Town Mayor, Cllr M J Evans
The Deputy Town Mayor, Cllr E Kelly

Cllr A Allen	Cllr D K Elphick
Cllr U Arnold	Cllr Mrs A M Klinkenberg*
Cllr R J Ashby	Cllr S P Leigh
Cllr Mrs D E M Black	Cllr Ms C O Richardson
Cllr R A Bray	Cllr M Tregoning

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren

The meeting was chaired by the Town Mayor, Cllr Evans

SM.14/01 Apologies for absence:

Cllr G J Gribble**/* (Attending another meeting)
Cllr Mrs A J Kerswell* (Holiday)

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature, the following item SM.14/02 was considered in the absence of the public and press.

SM.14/02 Local Plan:

Ref. min. no PL.14/23. Consideration was given to the proposals put forward by Mr P Shears, Deputy Chief Executive of Teignbridge District Council (TDC), to enable the building of the proposed replacement primary school on the land owned by the Town Council adjacent to Le Molay-Littry Way. Following a lengthy discussion it was

Resolved:

To progress the proposal by contacting Devon County Council Education Department to clarify the current situation regarding the provision of a new primary school.

The meeting closed at 7.58pm .

RECREATION, PARKS & PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 14TH APRIL 2014 at 7pm.

Present:

The Town Mayor, Cllr M J Evans

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr Mrs A J Kerswell*
Cllr R J Ashby	Cllr Mrs A M Klinkenberg*
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr R A Bray	Cllr M Tregoning
Cllr D K Elphick	

**County Cllr
* District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren

The meeting was chaired by Cllr Allen

Cllr Gribble declared a personal interest in RP&P.14/14, 14/15, 14/16, 14/17, 14/19 and a disclosable pecuniary interest in RP&P.14/22.

RP&P.14/11 Apologies for Absence:

The Deputy Town Mayor, Cllr E Kelly (Holiday)
Cllr Ms C O Richardson (Personal commitment)

RP&P.14/12 Consideration of minutes of previous meeting held on 17.2.14:

Ref.RP&P.14/09 (Skate Park) - It was noted that a further meeting will take place on 16.4.14.
Ref.RP&P.14/11 (Street cleaning) - The presence of the mechanical street cleaner had been noted in the Town.

RP&P.14/13 Accounts:

The Financial Accounts paid up to 11.4.14 were received and approved
(*copies circulated at the meeting).

RP&P.14/14 Proposed Redevelopment of the Old Thatched Inn Site:

*Ref. min. nos. RP&P 13/72 & FR&GP 14/32. It was noted that Teignbridge District Council (TDC) has now set out its proposal (*copy of email previously circulated) with regard to reviewing the current design of the proposed replacement building to incorporate a suite of public toilets. TDC has indicated a willingness to contribute towards the capital costs of including the public toilets in the building. Members considered accepting the proposal or continuing to progress the proposed development omitting the public toilets.*

It was further noted that TDC has indicated that, in relation to the current proposal to close a number of public toilets in the district, the proposed new public toilets must be part of the proposed development and not a separate building.

Following discussion it was

Resolved:

To progress with the project to incorporate the public toilets into the proposed redevelopment on the Old Thatched Inn site as set out by TDC.

RP&P.14/15 Town Hall:

Consideration was given to an appropriate response to a letter (*copy previously circulated) received from Mr D Cartwright regarding the Town Hall. The Town Clerk outlined the enquiry explaining that Mr Cartwright wished to explore the possibility of a local community group taking over the Town Hall if the Town Council move. Following discussion it was

Resolved:

To arrange a meeting with Mr Cartwright and representatives of the Bovey Tracey Players to further discuss the matter.

RP&P.14/16 Devon Youth Services (DYS) Review:

Ref. min no. FR&GP 14/26. It was noted that the current consultation on the provision of youth services in Devon is due to close on 27th April 2014. (*Copy of frequently asked questions regarding the proposals previously circulated). Members considered an appropriate response to the proposals to either close or transfer the operation of the Heathfield Youth Centre to a local community group. The Town Clerk had prepared a draft response as set out below:

Bovey Tracey Town Council, working with Bovey Tracey Youth Action secured funds and a site to create a much needed youth club in Heathfield, which has been running successfully for the past three years under the management of Devon Youth Service (DYS). The creation of this facility dramatically reduced the number of incidents of anti-social behaviour in Heathfield and gave the young people a sense of belonging to their community, where they could meet in a safe environment.

A youth club, catering for a wide range of ages of young people is vital in Heathfield and it is very disappointing that Devon County Council is in the process of abandoning these young people due to squeezed budgets. Many of these youngsters have parents on low incomes and as they live in a rural area it is difficult and expensive to get to towns like Bovey Tracey or Newton Abbot for other leisure pursuits.

The young people of Heathfield feel that they are being abandoned and that nobody cares. We would ask that Devon County Council (DCC) reconsiders withdrawing support from those young people who are vulnerable or at risk and perhaps continue to budget enough funds so that DYS can employ a bank of youth workers who can continue to come out to youth clubs on one evening per week. The Town Council funds the maintenance of the buildings and the site as well as paying for all the utilities.

It will be difficult to recruit volunteers and trustees, if the community of Heathfield is expected to take over the operation of this facility. There is also the question of sustainability in expecting volunteers to manage such a facility alongside the enormous amount of training required.

The proposal by DCC for a community group to be formed and take over the operation of this facility would find it financially difficult as grant funding is always a problem. Please reconsider your decision.

Resolved:

To forward the response to DYS.

RP&P.14/17 Bovey Tracey Flag Project:

Consideration was given to the concept of decorating Fore Street and Station Road initially with 15 individually designed flags created by the community and local businesses, to be installed at various locations. (*A briefing note was previously circulated, giving full details of the proposal with associated costs and sources of funding.)

Resolved:

To progress the project and make a Rural Aid application for funding.

RP&P.14/18 Annual Town Council Meeting:

Consideration was given to reviewing the format of the Annual Town Council meeting on Monday 12th May 2014, to accommodate the Representative of the Lord of the Manor of Bovey Tracey and the Young Citizen Award presentations and an associated reception following the meeting.

The proposal is to have one meeting only with the following suggested agenda:

Annual Meeting of Bovey Tracey Town Council

- i) Young Citizen Award Presentation
 - ii) Representative of the Lord of the Manor Presentation
 - iii) Election of the Town Mayor and Chairman of the Council for 2014/15
 - iv) Election of the Deputy Town Mayor for 2014/15
 - v) Apologies
 - vi) Public Participation
 - vii) Election of Committees
 - viii) Representatives on Outside Bodies
 - ix) Approval of all Minutes
 - x) Town Mayor's Interests
 - xi) County, District & Town Councillors reports
- End of meeting

Resolved:

To use the proposed agenda, as set out above, for the annual Town Council Meeting on 12th May 2014.

RP&P.14/19 Transfer of Assets:

Consideration was given to a request from TDC (**copy of letter & plan previously circulated*) to take on the ownership/management of the six open spaces. Following discussion and noting various discrepancies within the identified areas it was

Resolved:

To decline the offer.

RP&P.14/20 Play Areas Annual Inspection:

It was noted that the annual inspection of the play areas at the Recreation Ground and Mill Marsh Park had been recently undertaken by The Play Inspection Company on behalf of the Town Council. Both sites, apart from ongoing remedial and maintenance works, were given a low risk assessment and no major issues were reported to be addressed.

Cllr Allen, on behalf of the Town Council, thanked the Town Clerk and staff.

RP&P.14/21 Matters brought forward by the Town Clerk & Councillors: (*for information)

Cllr Elphick:

- i) Report that notices had been displayed at the Recreation Ground by a member of the Cricket Club, advising that vehicles are parked at the owners' risk. The notices have been subsequently removed. The Town Clerk agreed to notify all clubs/users of the Recreation Ground that permission must be obtained from the Town Council before placing any sign/notice at the Recreation Ground.
- ii) Reported that the surface of the car park at the Recreation Ground was in a poor state of repair.

Cllr Gribble provided an update on the provision of a bridge for pedestrians, cyclists and equestrians over the A38 at Heathfield as part of the Wray Valley Trail. A copy of the plan was circulated to Councillors present.

Cllr Tregoning reported that a charity football match had been unable to take place at the Recreation Ground due to football and cricket fixtures. The Town Clerk clarified the situation.

Cllr Mrs Black reported that some benches required refurbishment.

Cllr Allen advised that the judging for the Young Citizen Award had taken place and extended thanks to all the judges.

Cllr Gribble left the meeting at 7.39pm

The remainder of the meeting was chaired by the Town Mayor, Cllr Evans.

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature, the following item RP&P. 14/22 was considered in the absence of the public and press.

RP&P.14/22 Local Plan:

The Town Clerk provided an update and advised that the Local Plan has been approved by the Inspector. Following a discussion it was

Resolved:

To progress with items BT4 and BT5 of the Local Plan.

The meeting closed at 8.08pm

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 14TH APRIL 2014 AT 8.10pm

Present:

The Town Mayor, Cllr M J Evans

Cllr A Allen	Cllr D K Elphick
Cllr U Arnold	Cllr Mrs A J Kerswell*
Cllr R J Ashby	Cllr Mrs A M Klinkenberg*
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr R A Bray	Cllr M Tregoning

**County Cllr
* District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren

The meeting was chaired by Cllr Ashby

PL.14/24 Apologies for absence:

Cllr G J Gribble*/** (Personal commitment)
The Deputy Town Mayor, Cllr E Kelly (Holiday)
Cllr Ms C O Richardson (Personal commitment)

PL.14/25 Consideration of Planning Applications:

DNPA Applications listed to 21.3.14: None

TDC Applications listed to 28.3.14: None

DNPA Applications listed to 28.3.14:

- a) 0168/14 Extensions and detached garage at Linghaven,
Haytor Road for Mr R Smith.
Observations: No objection

TDC Applications listed to 4.4.14: None

DNPA Applications listed to 4.4.14: None

PL.14/26 Planning Decisions: Noted

- a) Approvals:

TDC:

- i) Change of use and conversion of development site rear 63 Fore Street, Sett Close. (O)
- ii) Change of use from storage (old museum) to extension to café (use Class A3) at Home Farm Café, Parke. (N/O)
- iii) Felling of one Red Cedar Tree at Sts. Peter, Paul & Thomas Church. (N/O)
- iv) Works to facilitate extension to café at Home Farm Café, Parke (N/O)

b) Refusals:

TDC:

i) Rebuilding and part conversion of existing barn to create single dwelling and demolition of smaller barn and replacement with new detached garage at Willowray, Mary Street. (N/O with provisos)

*The Town Council's submitted observations (No objections-
N/O: Objections-0)*

PL.14/27

General Planning Matters brought forward by Councillors:
None. (**For information only*).

The meeting closed at 8.16pm.

FINANCE, RESOURCES & GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER ON MONDAY 28TH APRIL 2014 at 7.00pm

Present:

The Town Mayor, Cllr M J Evans
The Deputy Town Mayor, Cllr E Kelly

Cllr A Allen	Cllr G J Gribble**/*
Cllr U Arnold	Cllr Mrs A J Kerswell*
Cllr R J Ashby	Cllr Mrs A M Klinkenberg*
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr R A Bray	Cllr Ms C O Richardson
Cllr D K Elphick	Cllr M Tregoning

**County Cllr
* District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren
One member of the press
One member of the public

Cllr Gribble declared an interest in FR&GP.14/38, FR&GP.14/41 and a disclosable pecuniary interest in FR&GP.14/42.

The meeting was chaired by Cllr Gribble.

FR&GP.14/35 Apologies for absence: None

FR&GP.14/36 Consideration of minutes of previous FR&GP Committee meeting held on 3.3.14:

Ref. FR&GP.14/23 (Bovey Tracey Cricket Club). It was noted that an A frame sign is now in use.

FR&GP.14/37 Accounts & Financial Statement:

*The Financial Statement dated 28.4.14 (*copies circulated at the meeting) was received and adopted. Following clarification the accounts were approved for payment.*

Cllr Mrs Kerswell joined the meeting at 7.09pm.

FR&GP.14/38 Devon Libraries Consultation Questionnaire:

*Devon Libraries has requested the Town Council's views on a series of proposed changes to the way the library service operates in Devon and in particular Bovey Tracey. (*A copy of the consultation questionnaire and information relating to Bovey Tracey library previously circulated.) It was noted that further clarification is required regarding the number of active borrowers using the library. Consideration was given to setting up a working party to consider appropriate responses to the consultation document and to attend a meeting with users at the library on 30 May 2014. The working party would then submit its proposed responses for consideration at the FR&GP Committee meeting on 23.6.14.*

Resolved:

To set up a working party comprising Cllrs Kelly, Evans, Arnold (to be confirmed) and Ashby.

Cllr Arnold joined the meeting at 7.15pm.

FR&GP.14/39 Review of Standing Orders:

Ref. min. FR&GP.13/58. The appointed working party has completed its review of the Town Council's Standing Orders. (*A copy of the revised Standing Orders and proposed amendments previously circulated.) Consideration was given to adopting the revised document and amendments.

Following discussion and noting the inclusion of further amendments it was

Resolved:

To adopt the Standing Orders and to fully clarify Section 19.h.

FR&GP.14/40 Skate Park - Mill Marsh Park:

It was noted that five tenders have been received for this project. Teignbridge District Council, at the Town Council's request, has managed the tender process.

The companies who have submitted a tender to a fixed price contract of £75,000 are:

- i) Bendcrete
- ii) Gravity
- iii) Wheelscape
- iv) Canvas
- v) Hags/SMP

The Section 106 Group met with representatives of the Bovey Skaters on 16.4.14 to consider the submitted tenders. This process was achieved by applying a score to the replies to ten questions set in the tender documents to form the basis of the evaluation. (*Notes of the evaluation process and the 10 questions previously circulated.)

Following the evaluation process and the scores given, it was acknowledged that Wheelscape had the clear winning score for their design and supplementary information. It was noted that the input from the Bovey Skaters had proved most useful in the selection process for the appointment of a contractor.

Consideration was given to appointing Wheelscape as the contractor to install the proposed skate park in Mill Marsh Park.

Resolved:

To appoint Wheelscape to undertake the installation of the skate park. (*Power to spend Public Health Act 1875 s164)

FR&GP.14/43 Matters brought forward by Councillors: (*for information only).

Cllr Mrs Kerswell advised that the Hospital League of Friends AGM will take place on 29 April 2014 in the Methodist Church Hall at 7pm.

Pursuant to Section 1(2) of the public Bodies (Admission to Meetings Act 1960, in view of the confidential nature, the following items FR&GP.14/41 & 14/42 were considered in the absence of the public and press.

The members of the press and public left the meeting at 7.38pm.

FR&GP.14/41 Nominations for the Representative of the Lord of the Manor for Bovey Tracey:

Consideration was given to the nominations received (*copies previously circulated) for the appointment of the Representative of the Lord of the Manor of Bovey Tracey for 2014/15.

A vote was taken and it was

Resolved:

To appoint Mrs Muriel Rumford as Representative of the Lord of the Manor for 2014/15 and to award a framed certificate of achievement to Mr Keith Westlake.

Cllr Gribble left the meeting at 7.44pm.

The remainder of the meeting was chaired by Cllr Elphick.

FR&GP.14/42 Local Plan:

The Town Clerk provided an update on the progress of TDC's Local Policy BT05 - provision of a replacement primary school on the land adjacent to the Le Molay-Littry Way. Devon County Council (DCC) has now responded to the Town Council's request on its position regarding the funding of the replacement primary school. DCC's reply is as follows:

Devon has two main school funding allocations, basic need funding for the provision of additional pupil places required from demographic growth and funds to improve the existing infrastructure, specifically to tackle capitalised maintenance. Funding continues to be reduced.

There are therefore no capital funds at the disposal of the Education Authority to fund the proposed relocation of the school. The need to provide additional primary capacity school is primarily due to the proposed housing development in the town and therefore, consistent with the Teignbridge Infrastructure Development Plan, we would need development (either through section 106 and/or CIL) to fund the relocation and for the proposal to be self-financing. However, it is unlikely the level of resources required can be secured from development to fund the relocation. The challenge to this proposal is how to secure capital funding to replace the places that are already provided by the existing infrastructure.

Four representatives of the Town Council met with Bovey Tracey Primary School's Governing Body on 23rd April 2014 where it was explained how the Town Council and Teignbridge District Council (TDC) are considering creative ways in order to raise the necessary funding for a replacement primary school with community facilities. The Governing Body unanimously agreed that TDC's proposal to work with the Town Council to find possible solutions for generating to generate the necessary development funds for a replacement primary school with community facilities from the sale of a proportion of the land must be given positive consideration. Attached is a copy of the Governing Body's report, providing the Schools Governors official position on this matter.

The Regeneration Committee met on 22nd April 2014 (*minutes attached*), where this proposal was also given consideration and the members present representing businesses in the town, also agreed that this proposal should be given further consideration.

The Town Clerk has also contacted the County Secretary of the Devon Association of Local Councils who has confirmed, as the Town Council has the General Power of Competence, which is contained in the Localism Act 2011 s.1-8 and gives eligible local councils:

'the power to do anything that individuals generally may do'

Therefore, the Town Council is permitted to proceed, if it is agreed to progress this proposal for further consideration.

The Town Clerk reminded members of the public meetings taking place where this proposal will be presented to a wider audience by officers of TDC.

Following further discussion it was:

Resolved:

To work in partnership with Teignbridge District Council to explore options to develop the land at Le Molay-Littry Way to provide a replacement primary school with community facilities by considering the sale of a proportion of the land for retail development.

The meeting closed at 8.10pm

Bovey Tracey Primary School School Governor's Position on Proposed Development at Le Molay Littry Way

Background

The Bovey Tracey School Governors held an Extraordinary Meeting to discuss options for the development of a new school in the town on 23rd April 2014. Information was presented to the GB by representatives from the Town Council and Teignbridge District Council. A total of 11 Governors attended the meeting.

Discussion

The draft Teignbridge Local plan identifies Bovey Tracey as a focus for new residential development. The plan is nearing adoption which is likely in the summer 2014. The plan provides for a total allocation of 640 new homes over the forthcoming 20 year period.

This will place community infrastructure under increased pressure and none more acutely than our local primary school. The school is currently operating at capacity with over 295 children attending. The school staff perform an often miraculous role in ensuring children's development is not constrained by the limitations of the buildings and grounds. This requires concerted attention but will remain a factor that will always restrict our ability to meet our core ambition, which is to be assessed as an outstanding educational establishment.

In order to succeed in our mission and to satisfy the needs of this growing community it is essential that new premises are found in the short to medium term.

It is clear that income that may be secured through the Community Infrastructure Levy (a means of ensuring developers contribute to essential public services) arising from new housing development would be insufficient and also too unpredictable to plan for, and secure, a new school. Other public sources of funding have also been explored without success - the needs of Bovey Tracey children, in the current economic climate, is considered a lower priority.

Our position

The School Governors therefore consider the proposal to generate new school development funds from the sale of a proportion of the land owned by Bovey Tracey Town Council as an opportunity that must be given positive consideration. The school governing body unanimously agreed that it, in principle supported Bovey Tracey Town Council, working with Teignbridge District Council, in its proposal to identify positive options for enabling the provision of a replacement Primary School, incorporating Community facilities at the land adjacent to Le-Molay Littry Way.

In reaching our decision we agreed that our over-riding imperative was the long term future of the children and the wider environment in which they will grow. We fully accept that other options to secure a school may be more acceptable to the wider community, however no realistic options have been presented for the foreseeable future. We agreed that sufficient land must be allocated for a school that significantly exceeds basic requirements and that the facilities must be available, wherever possible, for community use.



REGENERATION COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER ON
TUESDAY 22ND APRIL 2014 at 6.00pm

Present:

The Town Mayor, Cllr M J Evans

Cllr R Bray
Cllr Mrs A Klinkenberg
Cllr S Leigh

Town Clerk T J Westwood

Mrs J Eames Bovey Tracey Business Association
Mrs G Mann The Cheese Shed & Delimann
Mrs J Mason Spin a Yarn
Mr M Lacey Dartmoor Frames

The meeting was chaired by Cllr S Leigh

Apologies for absence:

The Deputy Mayor, Cllr E Kelly
Cllr Gribble
Miss E Steer - Devon Guild of Craftsmen

Cllr Leigh explained the reason for the meeting being held related to the Town Council being approached by Teignbridge District Council (TDC) with regards to Teignbridge's announcement that its Local Plan (known as Plan Teignbridge), has been approved for adoption by the direct council for the district. The Local Plan contains policies which directly relate to Bovey Tracey.

One policy relates to the provision of a replacement primary school with community facilities on Town Council land at Le Molay-Littry Way. Another policy relates to how the Local Plan seeks to support the vitality and viability of the town centre and its role within the local community.

It was reported that the Town Council has recently been informed by Devon County Council (our local Education Authority) that there is no funding available now or in the foreseeable future for the building of a new and much needed replacement primary school in our town

It was further explained to the committee how the Town Council and TDC are considering creative ways in order to raise the necessary funding for a replacement primary school with community facilities as well as a financial package to progress the enhancements to the Town Centre, which relates to the provision of a Town Centre manager and the development of a town square.

A possible option to be considered to release the necessary development funds required for a replacement primary school with community facilities could be from the sale of a proportion of the land at Le Molay-Littry Way for retail development. It is considered by TDC that the site at Le Molay-Littry Way could accommodate a new replacement primary school and a retail outlet.

A wide ranging discussion took place on how such a retail development would affect the Town Centre businesses and the benefits a new replacement primary school with community facilities would contribute to the parish.

Those members present representing businesses in the town, agreed that this proposal should be given further consideration.

The meeting closed at 7.10pm

Date of the next meeting: 6.00pm 20th May 2014

Accounts paid up to 11 April 2014

		£
3.3.14	Aspect Tree Consultancy Ltd	516.00
"	Bovey Tracey Youth Action	416.66
"	SD Building Services	873.60
"	Mole Valley Farmers Ltd	9.25
"	JFC Monro	692.04
"	Clare Beresford	103.50
"	Civil Solutions Ltd	29.82
"	WPS Ltd	445.00
12.3.14	I Tech Trading & Locomotion Marketing	282.50
"	S W Water Ltd	16.84
"	Brimley Post Office & General Stores	223.80
"	Bovey Community Care	320.80
"	Mole Valley Farmers Ltd	1.80
"	Castles of Dawlish	23.34
"	WPS Ltd	396.60
"	PHS Wastemanagement	240.00
"	Quadrant Surveys Ltd	315.00
"	Mrs S Kingdon	50.00
21.3.14	Castles of Dawlish	41.26
"	Pulse8internet Ltd	133.20
"	Robin Ray Ltd	25.00
"	EMS Waste Services Ltd	914.40
"	Play Inspection Company	180.00
25.3.14	N Brock	336.00
"	Max Bayles Professional Tree Care Ltd	2400.00
"	Courtier Utility Services	21,303.31
4.4.14	Clare Beresford	81.00
"	Teignbridge District Council	127.73
"	Amberol Ltd	2145.91
"	Bovey Tracey Youth Action	625.00
"	Julia Wherrell Associates Ltd	132.00
"	The Grain Sandblasted Wooden Signs & Graphics	134.40
"	Max Bayles Professional Tree Care Ltd	2400.00
"	Arnolds	68.98
8.4.14	N Brock	334.00
"	PHS Wastemanagement	323.94
"	DALC	888.42
"	S W Water Ltd	17.25
		<u>37,568.35</u>

Wages/Salaries

10,664.80

Direct Debits

3.3.14	Aviva	489.03
"	Pulse8broadband	22.00
5.3.14	Orange Payt.	36.97
"	UK Fuels Ltd	65.83
10.3.14	Southern Electric	22.98
"	" "	68.22
"	" "	156.57
28.3.14	Elitetelecom	48.59
"	British Gas	1268.09
1.4.14	Pulse8broadband	22.00
"	Aviva	489.03
7.4.14	Orange Payt.	36.97
9.4.14	UK Fuels Ltd	156.88
		<u>2883.16</u>

Accounts paid up to 25.4.14

		£
15.4.14	Compucare Computer Servicing Ltd	114.00
"	British Gas	34.14
"	K J Thulborn Ltd	407.98
"	Castles of Dawlish	95.22
"	S W Water Ltd	0.54
"	Teignbridge District Council	2,033.09
"	Mant Leisure	23,064.00
22.4.14	Bovey Community Care	<u>1,754.00</u>
		<u>27,502.97</u>

Wages/Salaries

863.33

FINANCIAL STATEMENT 28 APRIL 2014

Accounts to be paid

	£
Bim	160.00
Courtier Utility Services	822.00
Mole Valley Farmers Ltd	8.16
" " " "	13.68
" " " "	4.92
Moreton Forge	225.00
Mant Leisure	881.95
Clare Beresford	103.50
Civil Solutions Ltd	5.39
PVM Supplies Ltd	<u>189.36</u>
	<u>2413.96</u>

Balance in General Account:	8,060.85
Accounts to be paid:	<u>2,413.96</u>
	5,646.89
Balance in Business Instant Access Account:	<u>115,837.04</u>
	<u>121,483.93</u>

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MODNAY 28TH APRIL 2014 at 8.12pm

Present:

The Town Mayor, Cllr M J Evans
The Deputy Town Mayor, Cllr E Kelly

Cllr A Allen	Cllr D K Elphick
Cllr U Arnold	Cllr Mrs A J Kerswell*
Cllr R J Ashby	Cllr Mrs A M Klinkenberg*
Cllr Mrs D E M Black	Cllr S P Leigh
Cllr R A Bray	Cllr M Tregoning

**County Cllr
* District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren

The meeting was chaired by Cllr Ashby

PL.14/28 Apologies for absence:

Cllr G J Gribble**/* (Personal commitment)
Cllr Ms C O Richardson (Personal commitment)

PL.14/29 Consideration of Planning Applications:

TDC Applications listed to 11.4.14:

- a) 14/01050/FUL New porch on north elevation at 47 Five Acres, New Park for Mr N Chapman.
Observations: No objection.

DNPA Applications listed to 11.4.14: None

TDC Applications listed to 17.4.14:

- b) 14/01175/CLDE Certificate of lawfulness for existing use of building as dwelling at Coombe Park, Coombe Lane for Mr F Avery.
Observations: The Town Council made no comment on this application and referred it to TDC to be determined on the facts set out in the statement.

PL.14/30 Planning Decisions: Noted

a) Approvals:

TDC:

i) Felling of one oak tree at land opposite Moorland Park, Old Newton Road. (Referred to arboriculturist)

b) Refusals:

TDC:

i) Crown reduction of oak tree at land adjacent to 55 Priory. (N/O)

The Town Council's submitted observations (No objections-
N/O: Objections-0)

PL.14/31 General Planning Matters brought forward by Councillors:
None. (*For information only).

The meeting closed at 8.18pm