

BOVEY TRACEY TOWN COUNCIL

TOWN HALL • BOVEY TRACEY • NEWTON ABBOT • DEVON TQ13 9EG
Tel: 01626 834217 • E-mail: info@boveytracey.gov.uk • www.boveytracey.gov.uk
Office hours: 10.30am - 12.30pm Mon, Wed. & Fri.

4th January 2016

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance, Resources and General Purposes (FR&GP) Committee which will be held in the Council Chamber, Town Hall, Bovey Tracey on Monday 11th January 2016 at 7pm for the purpose of transacting the business as set out below.

AGENDA

Interests to be Declared: In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests, they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

Previous Minutes:

Approved minutes of the previous meeting are available on the Town Council's website (www.boveytracey.gov.uk) for inspection. If a paper copy is required, these can be collected, on request, from the Town Council's offices during office hours, prior to the meeting.

FR&GP.16/01 Apologies for absence:

**Public Participation:

The Committee, at the Chairman's discretion, sets aside a short period of time at the commencement of the meeting when the public can ask questions or make statements regarding agenda items.

FR&GP.16/02 Consideration of minutes of previous FR&GP Committee meeting held on 2.11.15:

FR&GP.16/03 Accounts & Financial Statement:

To receive and approve the Accounts & Financial Statement dated 11.1.16 (*copies to be circulated at the meeting).

FR&GP.16/04 Dispensation for Councillors in Respect of the Budget Process:

In accordance with the provision of the Localism Act 2011 in relation to the setting of Bovey Tracey Town Council's precept, Members are formally requested to approve and sign the dispensation request to allow all Town Councillors to participate in setting the 2016/17 precept. A form will be circulated for completion, prior to the commencement of the meeting.

FR&GP.16/05 Budget & Precept 2016/17:

To consider the following:

- i) Adopting the suggested budget for 2016/17 (*copy enclosed).
- ii) Setting the precept figure at £192,650.00 (*copy enclosed).

FR&GP.16/06 Investing in Devon Grant:

To note that a grant of £35,000 was awarded in 2013/14 for capital costs towards The Old Thatched Inn development. The grant is due to expire in November 2016. It has been approved that the grant can be linked to purchase costs for the site and therefore the Town Council is now in receipt of the grant and the requirement to spend by November 2016 has been removed.

FR&GP.16/07 Council Legal Advice Service:

There has been a requirement by the Town Council more recently to obtain timely legal advice in the course of Council business. Members are therefore requested to consider the benefits of an annual fixed fee service to deliver cost effective legal advice to the Council.
(*Copy of summary of service enclosed)

FR&GP.16/08 Local Audit & Accountability Framework:

The Government has published a new guide on the changes and key requirements of the new local audit and accountability regime for parish and town councils effective from 1st April 2015 (*copy enclosed). This document sets out the changes in two stages, from April 2015 after the closure of the Audit Commission and from April 2017 with the introduction of the local auditor appointment. Members are requested to note the contents of the new framework.

FR&GP.16/09 Pensions- Auto Enrolment:

The law on workplace pensions has changed. Every employer with at least one member of staff now has new duties. To note the pension auto enrolment staging date of 1st April 2016 and to confirm that Peninsula Pensions will continue to be the chosen pension provider for the auto enrolment of eligible employees. The Town Clerk will provide an update.

FR&GP.16/10 Insurance Cover:

Members are requested to note the contents of the report (*copy enclosed) and to consider the two options available regarding the Town Council's insurance contract.

FR&GP.16/11 Elector Fund - 2015/16:

The Teignbridge District council Elector Fund for 2015/16 opened for applications on 31st July 2015 and consists of £1.10 per elector. Item FR&GP.15/61 highlighted the feasibility of funding a community composting scheme. Applications for Round 2 must be submitted by 4.00pm on 5th February 2016. Members are therefore requested to consider a preferred application for which to apply. (*Criteria attached for information)

FR&GP.16/12 Temporary Traffic Regulation Orders:

To consider appropriate follow up action in light of the announced closure of the B3344 and more recently the A382.

FR&GP.16/13 Matters brought forward by Councillors: (for information only).

Exclusion of the Public, including the Press:

The Chairman will move:

That in accordance with Section 1 (2) of the Public Bodies (Admissions to meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.

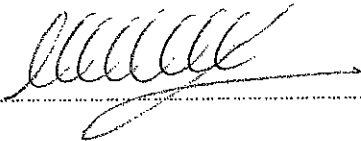
FR&GP.16/14 Staff Matters:

To receive a report from the Town Clerk relating to contract terms for Mr Hubbard and Mr Rance.

Subject to discussions, Members are requested to note that the current grounds maintenance contract with K J Thulborn Ltd will continue to operate until December 2016 at the existing rates previously approved in November 2014 (FR&GP.14/74).

**Copies of correspondence circulated to Councillors with this agenda, which will be considered at the meeting.*

SIGNED



DATE

5TH JANUARY 2016.

M WELLS
TOWN CLERK



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5th January 2016

Dear Councillor,

You are hereby summoned to attend a meeting of the Planning Committee which will be held in the Council Chamber, Town Hall, Bovey Tracey on Monday 11th January 2016 at 8pm approx. (following the FR&GP Meeting) for the purpose of transacting the business as set out on the agenda below.

AGENDA

Interests to be declared: In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

Previous Minutes:

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PL.16/01 Apologies for absence:

**Public Participation:

The Committee, at the Chairman's discretion, sets aside a short period of time at the commencement of the meeting when the public can ask questions or make statements regarding agenda items.

PL.16/02 Consideration of Planning Applications:

DNPA Applications listed to 4.12.15: None

TDC Applications listed to 11.12.15:

- a) 15/03295/FUL Single storey extension to the front elevation to include verandah at 28 Staddons View for Mr R Large.
- b) 15/03378/FUL Two dwellings at Moorhayes, De Tracey Park for Mr Lance Downes.

DNPA Applications listed to 11.12.15: None

TDC Applications listed to 18.12.15: None

TDC Applications listed to 25.12.15 & 1.1.16:

- c) 15/03108/FUL Two storey extension to east elevation and alterations to parking layout at Riverside Surgery, Le Molay-Littry Way for Bovey Tracey & Chudleigh Practice

Appeals:

- d) 15/00059/REF Appeal against refusal of Planning Permission No. 15/00973/NPA - application for Prior Approval under Part 3 Class Q (a) and (b) and paragraph W of the GPDO for change of use of a barn from agricultural use to a dwelling including associated building works at Daffodils. Appellant: Mrs E Snook.

- e) 15/00061/REF Appeal against refusal of Planning Permission No. 15/01827/FUL - Detached dwelling at Rosemount, Hind Street. Appellant: Mr L Downes

**Observations made at the application stage have been forwarded to the Planning Inspectorate. Members are invited to consider if the Town Council wishes to make any additional comments.

PL.16/03 Planning Decisions:

Approvals:

a) TDC:

- i) Two storey extension to the rear with associated terrace and new vehicular hard standing (revised scheme) at 29 Crokers Meadow. (N/O)
- ii) Extension to existing workshop at Unit 3, Cavalier Road, Heathfield. (N/O)
- iii) Alterations to existing garage roof to create hobby room in roof space at Hilltop, Coombe Meadow. (N/O)
- iv) Alterations and single storey extension to east elevation at Clarendon, Newton Road. (N/O)
- v) Application for Prior Approval for change of use of an agricultural building from agricultural use to a dwelling at Five Wyches Farm. (O)

Refusals:

a) TDC:

- i) Outline planning application for the principle of one dwelling (approval sought for access) at Rosemount, Hind Street. (O)

The Town Council's submitted observations: (No objections- N/O: Objections- O)

PL.16/04 Brimley Field:

Following item PL.15/71, the Town Clerk will provide an update.

PL.16/05 General Planning Matters brought forward by Councillors: (*For information only).

SIGNED
M WELLS
TOWN CLERK

DATE

5TH JANUARY 2016