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*Under ‘The Openness of Local Government Bodies Regulations 2014’ this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, the council or members of the public.*

 2nd July 2024

**To Members of the Recreation, Parks & Property Committee**

Cllrs Brooke (Ex Officio), Arnold, Kelly, Mills-Brown, Oldrieve, Robillard Webb & West.

Cc: All other members of the Council for information

Dear Councillor,

You are hereby summoned to attend a meeting of the **Recreation, Parks & Property (RP&P) Committee** which will be held at the **Riverside Community Centre** on **Monday 8th July 2024** at **7.00pm** for the purpose of transacting the business as set out on the agenda below.

**AGENDA**

**RP&P.24/35 Apologies for Absence**:

To **receive** and **consider** for acceptance, apologies for inability to attend.

**RP&P.24/36 Declarations of Interest and Requests for Dispensations**

To **declare** any disclosable pecuniary interests or any other interest which members may have in the following agenda items and **consider** any dispensation requests.

**\*\*Public Participation:**

 *We welcome the public to attend meetings and invite comments or questions regarding any of the agenda items. The Committee, at the Chairman’s discretion, sets aside a short period of time for this at the commencement of the meeting.*

**RP&P.24/37 Minutes**:

i) To **agree** as a correct record and approve the minutes of the meeting of 28th May 2024 *(*[*\*copy enclosed*](https://www.dropbox.com/scl/fi/grg8c0dx469ljliiaoehf/08.07.24-DRAFT-RP-P-Minutes-of-Meeting-held-on-28.05.24.docx?rlkey=5n0d3x4s05qti319pb9jz6dg4&dl=0)*).*

ii) To **receive** any update(s) on actions/items from the previous meeting.

**RP&P.24/38 Standing Item – Climate and Ecology Emergencies:**

To **note** the Council Declaration and to embed the climate and ecology emergency declaration across all Council services, activities, plans and other relevant work, considering the environmental impact of decisions, ensuring a fully integrated approach to mitigating the impact of climate change.

**RP&P.24/39** **Friends of Mill Marsh Park (FoMMP):**

To **receive** and **note** minutes of the FoMMP meeting held on 4th June 2024 ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/5u4gfk1qsqngmnsoivue6/FoMMP-Action-Plan-updated-June-24.docx?rlkey=vr406nmz22rwqt0p3ikqumiah&dl=0)).

**RP&P.24/40 St Johns Lane Car Park – Parking Issues**

To **consider** approving line marking to mitigate inconsiderate parking.  The Assistant Town Clerk to provide a verbal update at the meeting.

**RP&P.24/41 Historic Vehicle Rally – Mill Marsh Park**

To **receive** and **consider** a proposal from an exhibitor to exhibit vehicles for the benefit of charity in Mill Marsh Park. The Assistant Town Clerk to provide further information at the meeting.

**RP&P.24/42** **Play Area Surfacing/Enhancements:**

To **receive** and **approve** the specification (CAD drawing) for the additional surfacing in the Play Area in Mill Marsh Park following resolution FC.24/38 ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/ae3apy7gh4bm0xnxbsrgp/08.07.24-Quotation-60132515-merged.pdf?rlkey=9jgowrbtbj0uwt268bkmkv57r&dl=0)).

**RP&P.24/43 Proposed 4th Tennis Court – Additional Parking (Recreation Ground):**

To **receive** a proposed plan to address potential parking capacity concerns and to **consider in-principle support** ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/0ii1r297kj7g80ygtkokd/08.07.24-Proposed-Recration-Ground-Site-Plan-Car-Parking-Purposes.pdf?rlkey=7x8volbibp3movoiuit78r03r&dl=0)).

**RP&P.24/44 Matters brought forward by the Town Clerk & Councillors**: (*for information)*

1. Heathfield Play Area Redevelopment Update –Cllrs Robilliard Webb/Mills Brown
2. Grounds Maintenance Tender- Update – Assistant Town Clerk
3. Waylighting – Mill Marsh Park ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/bdqxe4lyukemzpyjwwyo2/08.07.24-Waylighting-TDC-Planning-Letter.pdf?rlkey=kb4chv9bzbi5g56uo097nz5uz&dl=0)) – Cllr Brooke



**SIGNED ………………………………………………….. DATE: 2nd July 2024**

**M WELLS – TOWN CLERK**

***\*Copies of correspondence circulated to Councillors with this agenda, which will be considered at the meeting.***